

**Client Questionnaire For Business Debtor**  
**Section 1 - Basic Information**

**Part 1. Name and Address**

Name of business: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ ext: \_\_\_\_\_ Alternative Number: \_\_\_\_\_

Email: \_\_\_\_\_

Has the business gone by any other names in the past 8 years?  No  Yes

**If yes**, please list other names used (*Include any assumed names, trade names, and doing business as names*): \_\_\_\_\_

Federal Employer Identification Number (EIN): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

Has the business been at this address for at least 180 days?  No  Yes

If there is a different mailing address, please list:

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Website (URL): \_\_\_\_\_

**Part 2. Nature of Business**

1. Location of principal assets, if different from address above:

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

2. Please describe the nature of your business: \_\_\_\_\_

3. Who is the authorized signer? \_\_\_\_\_ His/Her title? \_\_\_\_\_

4. Do any of the following describe your business?

- Health Care Business  Single Asset Real Estate  Railroad  Stockbroker  Commodity Broker  Clearing Bank  None of the Above

5. Is your business any of the following (*check all that apply*):

- Tax exempt  
 An investment company  
 An investment advisor

6. What 4-digit NAICS (North American Industry Classification System) code best describes your business? \_\_\_\_\_

7. Is the debtor a member of an agricultural cooperative?  No  Yes

8. Does the debtor collect and retain personally identifiable information of customers?  No  Yes

**If yes**, state the nature of the information collected and retained:

\_\_\_\_\_  
\_\_\_\_\_

Does the debtor have a privacy policy about the information?  No  Yes

### Part 3. Prior and/or Pending Bankruptcy Cases

Has a bankruptcy case been filed by your company or against your company in the last 8 years?  No  Yes

**If yes**, in which district of which state was the case filed? \_\_\_\_\_

Case Number: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Are there currently any bankruptcy cases pending or being filed by a business partner or an affiliate?  No  Yes

**If yes**, name of business partner or affiliate: \_\_\_\_\_

Relationship to debtor: \_\_\_\_\_

Case Number: \_\_\_\_\_

Date Filed: \_\_\_\_\_

District in which the case was filed: \_\_\_\_\_

### Part 4. Hazardous Property or Property That Needs Immediate Attention

Does the debtor own or have any property that needs immediate attention or that poses or is alleged to pose a threat of imminent and identifiable harm to public health or safety?  No  Yes

**If yes**, please list and describe the property:

Why does the property need immediate attention? *(Check all that apply)*

It poses or is alleged to pose a threat of imminent and identifiable harm to public health or safety.

What is the hazard? \_\_\_\_\_

It needs to be physically secured or protected from the weather.

It includes perishable goods or assets that could quickly deteriorate or lose value without attention.

Other \_\_\_\_\_

## Section 2 - Property

### Part 1. Cash and Cash Equivalents

List all cash or cash equivalents owned or controlled by the debtor.

Type of Property	Do you own this type of property?	Description	Value	Office Use Only <i>Notes</i>
Cash on hand	<input type="checkbox"/> No  <input type="checkbox"/> Yes			
Checking, savings, money market, or financial brokerage accounts ( <i>Include name of bank or brokerage firm, account type, and last 4 digits of account number</i> )	<input type="checkbox"/> No  <input type="checkbox"/> Yes			
Other cash equivalents	<input type="checkbox"/> No  <input type="checkbox"/> Yes			

### Part 2. Deposits and Prepayments

Type of Property	Do you own this type of property?	Description	Value	Office Use Only <i>Notes</i>
Deposits, including security deposits and utility deposits ( <i>include name of holder of deposit</i> )	<input type="checkbox"/> No  <input type="checkbox"/> Yes			

Type of Property	Do you own this type of property?	Description	Value	Office Use Only Notes
Prepayments, including prepayments on executory contracts, leases, insurance, taxes, and rent ( <i>include the holder of prepayment</i> )	<input type="checkbox"/> No <input type="checkbox"/> Yes			

### Part 3. Accounts Receivable

Type of Property	Do you own this type of property?	Description	Value ( <i>face amount - doubtful or uncollectible accounts</i> )	Office Use Only Notes
Accounts receivable ( <i>90 days old or less</i> )	<input type="checkbox"/> No <input type="checkbox"/> Yes			
Accounts receivable ( <i>over 90 days old</i> )	<input type="checkbox"/> No <input type="checkbox"/> Yes			

### Part 4. Investments

Type of Property	Do you own this type of property?	Description	Valuation Method Used for Current Value	Value	Office Use Only Notes
Mutual funds or publicly traded stocks ( <i>include name of fund or stock</i> )	<input type="checkbox"/> No <input type="checkbox"/> Yes				

Type of Property	Do you own this type of property?	Description	Valuation Method Used for Current Value	Value	Office Use Only Notes
Non-publicly traded stock and interests in incorporated and unincorporated businesses, including any LLCs, partnerships, or joint ventures ( <i>include name of entity and % of ownership</i> )	<input type="checkbox"/> No <input type="checkbox"/> Yes				
Government bonds, corporate bonds, and other negotiable and non-negotiable instruments	<input type="checkbox"/> No <input type="checkbox"/> Yes				

**Part 5. Inventory (excluding agricultural assets)**

Type of Property	Do you own this type of property?	Description	Date of Last Physical Inventory	Valuation Method	Current Value	Office Use Only Notes
Raw materials	<input type="checkbox"/> No <input type="checkbox"/> Yes	Net book value: _____ <input type="checkbox"/> Perishable <input type="checkbox"/> Purchased within 20 days of filing <input type="checkbox"/> Professionally appraised within the last year				
Work in progress	<input type="checkbox"/> No <input type="checkbox"/> Yes	Net book value: _____ <input type="checkbox"/> Perishable <input type="checkbox"/> Purchased within 20 days of filing <input type="checkbox"/> Professionally appraised within the last year				

Type of Property	Do you own this type of property?	Description	Date of Last Physical Inventory	Valuation Method	Current Value	Office Use Only <i>Notes</i>
Finished goods, including goods held for resale	<input type="checkbox"/> No <input type="checkbox"/> Yes	Net book value: _____ <input type="checkbox"/> Perishable <input type="checkbox"/> Purchased within 20 days of filing <input type="checkbox"/> Professionally appraised within the last year				
Other inventory or supplies	<input type="checkbox"/> No <input type="checkbox"/> Yes	Net book value: _____ <input type="checkbox"/> Perishable <input type="checkbox"/> Purchased within 20 days of filing <input type="checkbox"/> Professionally appraised within the last year				

**Part 6. Farming and Fishing-Related Assets (other than titled vehicles and land)**

List all farming and fishing-related assets owned or leased by the debtor.

Type of Property	Do you own this type of property?	Description	Net Book Value	Valuation Method	Current Value	Office Use Only <i>Notes</i>
Crops ( <i>planted or harvested</i> )	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Purchased within 20 days of filing <input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Farm animals ( <i>livestock, poultry, farm-raised fish, etc.</i> )	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Purchased within 20 days of filing <input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Farm machinery and equipment ( <i>other than titled motor vehicles</i> )	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Purchased within 20 days of filing <input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				

Type of Property	Do you own this type of property?	Description	Net Book Value	Valuation Method	Current Value	Office Use Only Notes
Farm and fishing supplies, chemicals, and feed	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Purchased within 20 days of filing <input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Other farming and fishing-related property	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Purchased within 20 days of filing <input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				

### Part 7. Office Furniture, Fixtures, and Equipment; Collectibles

Type of Property	Do you own this type of property?	Description	Net Book Value	Valuation Method	Current Value	Office Use Only Notes
Office furniture	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Office fixtures	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Office equipment (include computer equipment, communication systems equipment, and software)	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				

Type of Property	Do you own this type of property?	Description	Net Book Value	Valuation Method	Current Value	Office Use Only Notes
Collectibles (antiques and figurines, artwork, books, pictures, stamp collections, memorabilia, etc.)	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				

### Part 8. Machinery, Equipment, and Vehicles

Type of Property	Do you own this type of property?	Description (include year, make, model, and identification number)	Net Book Value	Valuation Method	Current Value	Office Use Only Notes
Automobiles, vans, trucks, motorcycles, trailers, and title farm vehicles	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Automobiles, vans, trucks, motorcycles, trailers, and title farm vehicles	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Automobiles, vans, trucks, motorcycles, trailers, and title farm vehicles	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Automobiles, vans, trucks, motorcycles, trailers, and title farm vehicles	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Watercraft, trailers, motors, and related accessories (boats, trailers, motors, floating homes, personal watercraft, and fishing vessels)	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				



Type of Property	Do you own this type of property?	Description (include year, make, model, and identification number)	Net Book Value	Valuation Method	Current Value	Office Use Only Notes
Watercraft, trailers, motors, and related accessories (boats, trailers, motors, floating homes, personal watercraft, and fishing vessels)	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Aircraft and accessories	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Aircraft and accessories	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
Other machinery, fixtures, and equipment (excluding farm machinery and equipment)	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				

### Part 9. Real Property

List all real property owned or leased by the debtor.

Description and Location of Property (Include street address or other description, such as Assessor Parcel Number (APN), and type of property, e.g., acreage, factory, warehouse, apartment or office building)	Nature and Extent of Debtor's Interest in the Property	Net Book Value	Valuation Method	Current Value	Office Use Only Notes
	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				

<b>Description and Location of Property</b> <i>(Include street address or other description, such as Assessor Parcel Number (APN), and type of property, e.g., acreage, factory, warehouse, apartment or office building)</i>	<b>Nature and Extent of Debtor's Interest in the Property</b>	<b>Net Book Value</b>	<b>Valuation Method</b>	<b>Current Value</b>	<b>Office Use Only Notes</b>
	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				
	<input type="checkbox"/> Depreciation schedule available <input type="checkbox"/> Professionally appraised within the last year				

## Part 10. Intangibles and Intellectual Property

Type of Property	Do you own this type of property?	Description	Net Book Value	Valuation Method	Current Value	Office Use Only <i>Notes</i>
Patents, copyrights, trademarks, and trade secrets	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Lists or records include customer personally identifiable information <input type="checkbox"/> Amortization or similar schedule available <input type="checkbox"/> Professionally appraised within the last year				
Internet domain names and websites	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Lists or records include customer personally identifiable information <input type="checkbox"/> Amortization or similar schedule available <input type="checkbox"/> Professionally appraised within the last year				
Licenses, franchises, and royalties	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Lists or records include customer personally identifiable information <input type="checkbox"/> Amortization or similar schedule available <input type="checkbox"/> Professionally appraised within the last year				
Customer lists, mailing lists, or other compilations	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Lists or records include customer personally identifiable information <input type="checkbox"/> Amortization or similar schedule available <input type="checkbox"/> Professionally appraised within the last year				

Type of Property	Do you own this type of property?	Description	Net Book Value	Valuation Method	Current Value	Office Use Only Notes
Other intangibles or intellectual property	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Lists or records include customer personally identifiable information <input type="checkbox"/> Amortization or similar schedule available <input type="checkbox"/> Professionally appraised within the last year				
Goodwill	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Lists or records include customer personally identifiable information <input type="checkbox"/> Amortization or similar schedule available <input type="checkbox"/> Professionally appraised within the last year				

### Part 11. All Other Assets

Include all interests in executory contracts and unexpired leases.

Type of Property	Do you own this type of property?	Description	Current Value	Office Use Only Notes
Notes receivable (include name of obligor)	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Professionally appraised within the last year	(total face amount - doubtful or uncollectible amount)	
Tax refunds and unused net operating losses (NOLs)(indicate whether federal, state, or local)	<input type="checkbox"/> No <input type="checkbox"/> Yes	Tax year: _____ <input type="checkbox"/> Professionally appraised within the last year		
Tax refunds and unused net operating losses (NOLs)(indicate whether federal, state, or local)	<input type="checkbox"/> No <input type="checkbox"/> Yes	Tax year: _____ <input type="checkbox"/> Professionally appraised within the last year		

Type of Property	Do you own this type of property?	Description	Current Value	Office Use Only Notes
Tax refunds and unused net operating losses (NOLs) <i>(indicate whether federal, state, or local)</i>	<input type="checkbox"/> No <input type="checkbox"/> Yes	Tax year: _____  <input type="checkbox"/> Professionally appraised within the last year		
Interests in insurance policies or annuities	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Professionally appraised within the last year		
Causes of action against third parties (whether or not a lawsuit has been filed)	<input type="checkbox"/> No <input type="checkbox"/> Yes	Nature of claim: _____ Amount requested: _____  <input type="checkbox"/> Professionally appraised within the last year		
Other contingent and unliquidated claims or causes of action, including counterclaims and set off rights	<input type="checkbox"/> No <input type="checkbox"/> Yes	Nature of claim: _____ Amount requested: _____  <input type="checkbox"/> Professionally appraised within the last year		
Trusts, equitable or future property interests	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Professionally appraised within the last year		
All other property of any kind not previously listed	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Professionally appraised within the last year		



Type of Debt	Creditor Information	Claim Information	Description of Property and Lien	Is Anyone Else Liable on this Claim	Office Use Only Notes
Car/Vehicle Loan	1. Creditor's name and mailing address:           2. Creditor's email address (if known):           <input type="checkbox"/> Creditor is an insider or related party	1. Amount owed:           2. Account number:           Date debt was incurred:           <input type="checkbox"/> Debtor disputes the debt	1. Description of property subject to lien:           2. Value of property:           <input type="checkbox"/> Multiple creditors have a lien against this property	<input type="checkbox"/> No <input type="checkbox"/> Yes  If yes, please provide name and address:	
Car/Vehicle Loan	1. Creditor's name and mailing address:           2. Creditor's email address (if known):           <input type="checkbox"/> Creditor is an insider or related party	1. Amount owed:           2. Account number:           Date debt was incurred:           <input type="checkbox"/> Debtor disputes the debt	1. Description of property subject to lien:           2. Value of property:           <input type="checkbox"/> Multiple creditors have a lien against this property	<input type="checkbox"/> No <input type="checkbox"/> Yes  If yes, please provide name and address:	
Other Secured Loan	1. Creditor's name and mailing address:           2. Creditor's email address (if known):           <input type="checkbox"/> Creditor is an insider or related party	1. Amount owed:           2. Account number:           Date debt was incurred:           <input type="checkbox"/> Debtor disputes the debt	1. Description of property subject to lien:           2. Value of property:           <input type="checkbox"/> Multiple creditors have a lien against this property	<input type="checkbox"/> No <input type="checkbox"/> Yes  If yes, please provide name and address:	
Other Secured Loan	1. Creditor's name and mailing address:           2. Creditor's email address (if known):           	1. Amount owed:           2. Account number:           Date debt was incurred:           	1. Description of property subject to lien:           2. Value of property:           	<input type="checkbox"/> No <input type="checkbox"/> Yes  If yes, please provide name and address:	





**Part 2. Debts Not Secured by Property**

Type of Debt	Creditor's Name and Mailing Address	Date Incurred	Account Number	Amount of Debt	Is Debt Disputed?	Is Anyone Else Liable on this Claim? If yes, provide name and address.	Office Use Only <i>Notes</i>
Credit cards							
Unpaid utility bills							
Unpaid rent							
Unpaid taxes							

Type of Debt	Creditor's Name and Mailing Address	Date Incurred	Account Number	Amount of Debt	Is Debt Disputed?	Is Anyone Else Liable on this Claim? If yes, provide name and address.	Office Use Only <i>Notes</i>
Unpaid service fees							
Trade debts							
Unpaid wages, commissions, or salaries							
Other <i>(specify)</i>							



## Section 5 - Statement of Financial Affairs

If you have no information to report for a question, check the "NONE" box.

**1. Gross revenue from business**

NONE

Period ( <i>beginning and ending dates of fiscal year</i> )			Gross revenue ( <i>before deductions and exclusions</i> )	Source of revenue
From the beginning of the fiscal year to filing date:	From	to Filing Date		<input type="checkbox"/> Operating a business <input type="checkbox"/> Other _____
For prior year:	From	to		<input type="checkbox"/> Operating a business <input type="checkbox"/> Other _____
For the year before that:	From	to		<input type="checkbox"/> Operating a business <input type="checkbox"/> Other _____

**2. Non-business revenue**

Non-business revenue may include interest, dividends, money collected from lawsuits, and royalties.

NONE

Period ( <i>beginning and ending dates of fiscal year</i> )			Gross revenue ( <i>before deductions and exclusions</i> )	Source of revenue
From the beginning of the fiscal year to filing date:	From	to Filing Date		
For prior year:	From	to		
For the year before that:	From	to		

**3. Payments to creditors**

List each creditor to whom you paid a total of \$6,425 or more within the last 90 days.

NONE

Name and address of creditor	Dates of payments	Amount Paid	Reasons for payment ( <i>Check all that apply</i> )
			<input type="checkbox"/> Secured debt <input type="checkbox"/> Unsecured loan repayments <input type="checkbox"/> Suppliers or vendors <input type="checkbox"/> Services <input type="checkbox"/> Other:

Name and address of creditor	Dates of payments	Amount Paid	Reasons for payment ( <i>Check all that apply</i> )
			<input type="checkbox"/> Secured debt <input type="checkbox"/> Unsecured loan repayments <input type="checkbox"/> Suppliers or vendors <input type="checkbox"/> Services <input type="checkbox"/> Other:

4. Payments or other transfers to insiders

List all payments made within the last year to an insider or for the benefit of an insider that total \$6,425 or more. (*"Insiders" include offices, directors, and anyone in control of a corporate debtor and their relatives; general partners of a partnership debtor and their relatives; and any affiliates and managing agents of the debtor.*)

NONE

Insider's name, address, and relationship to debtor	Dates of payments	Amount paid	Reasons for payment
--	-------------------	-------------	---------------------

Insider's name, address, and relationship to debtor	Dates of payments	Amount paid	Reasons for payment
--	-------------------	-------------	---------------------

5. Repossessions, foreclosures, and returns

List all property that has been repossessed by a creditor, sold at a foreclosure sale, transferred through a deed in lieu of foreclosure, or returned to the seller within the last year.

NONE

Name and Address of Creditor	Description of the property	Date	Value of the property
------------------------------	-----------------------------	------	--------------------------

Name and Address of Creditor	Description of the property	Date	Value of the property
------------------------------	-----------------------------	------	--------------------------

6. Setoffs

List any creditor that has, within the last 90 days, set off or otherwise taken anything from an account of the debtor without permission or refused to make a payment at the debtor's direction because the debtor owed a debt.

NONE

Name and Address of Creditor	Description of the action creditor took	Date action was taken	Amount
------------------------------	---	-----------------------	--------

Account number:

7. Legal actions, administrative proceedings, court actions, executions, attachments, or governmental audits

List all legal actions, proceedings, investigations, arbitrations, mediations, and audits by federal or state agencies within the last year in which the debtor was involved.

NONE

Case title and case number	Nature of case	Court or agency's name and address	Status of case
----------------------------	----------------	------------------------------------	----------------

- Pending
- On appeal
- Concluded

Case title and case number	Nature of case	Court or agency's name and address	Status of case
----------------------------	----------------	------------------------------------	----------------

- Pending
- On appeal
- Concluded

8. Assignments and receiverships

List (1) any property in the hands of an assignee for the benefit of creditors within the last 120 days, and (2) any property in the hands of a custodian, receiver, or court-appointed official within the last year.

NONE

Custodian's Name and Address	Property description	Value \$ _____
_____	_____	
_____	_____	
_____	_____	
_____	<b>Case title</b>	<b>Court name and address</b>
_____	_____	_____
_____	<b>Case Number</b>	_____
_____	_____	_____
_____	<b>Date of order or assignment</b>	_____
_____	_____	_____

**Custodian's Name and Address**

**Property description**

**Value**

\$ \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Case title**

**Court name and address**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Case Number**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date of order or assignment**

9. Gifts and charitable contributions

List all gifts or charitable contributions of \$1,000 or more made within the last 2 years.

NONE

Recipient's name and address	Relationship to debtor	Description of the gifts or contributions	Dates given	Value
_____	_____	_____	_____	_____

Recipient's name and address	Relationship to debtor	Description of the gifts or contributions	Dates given	Value
_____	_____	_____	_____	_____

10. Losses

List all losses from fire, theft, or other casualty within the last year.

NONE

Property description and how loss occurred	Payments received for the loss (for example, insurance, government compensation, or tort liability)	Date of loss	Value of property
_____	_____	_____	_____

11. Payments related to bankruptcy

List all payments made or property transferred by or on behalf of the debtor within the last year to any persons, including attorneys, for consultation concerning debt consolidation or restructuring, seeking bankruptcy relief, or filing a bankruptcy case.

NONE

Name, mailing address, and email or website address of payee	Amount of money/description and value of property	Name of person who paid, if not debtor	Dates
--	---	--	-------

Name, mailing address, and email or website address of payee	Amount of money/description and value of property	Name of person who paid, if not debtor	Dates
--	---	--	-------

12. Self-settled trusts of which the debtor is a beneficiary

List all payments or property transfers made by the debtor or by someone acting on the debtor's behalf within the last 10 years to a self-settled trust or similar device.

NONE

Name of trust or similar device and trustee	Description of property transferred	Dates transfers were made	Total amount of value
---	-------------------------------------	---------------------------	-----------------------

13. Other transfers

List all other property, other than property transferred in the ordinary course of the debtor's business or financial affairs, transferred either absolutely or as a security within the last 2 years.

NONE

Name and address of transferee and relationship to debtor	Description of property transferred or payment received or debts paid in exchange	Date transfer was made	Total amount or value
---	---	------------------------	-----------------------



Name and address of transferee and relationship to debtor	Description of property transferred or payment received or debts paid in exchange	Date transfer was made	Total amount or value
---	---	------------------------	-----------------------

14. Previous addresses

List all previous addresses used by the debtor within the last 3 years.

NONE

Address	Dates of occupancy
---------	--------------------

15. Health care bankruptcies

Fill in the information below if the debtor is primarily engaged in offering services and facilities for diagnosing or treating injury, deformity, or disease, or providing surgical, psychiatric, drug treatment, or obstetric care.

NONE

Facility name and address	Nature of business operation ( <i>include type of services the debtor provides</i> )	Location where patient records are maintained (if electronic, identify any service provider)	Number of patients in debtor's care
---------------------------	--	--	-------------------------------------

How are records kept?

(*check all that apply*)

Electronically

Paper

Facility name and address	Nature of business operation ( <i>include type of services the debtor provides</i> )	Location where patient records are maintained (if electronic, identify any service provider)	Number of patients in debtor's care
<hr/>	<hr/>	<hr/>	<hr/>

How are records kept?  
(*check all that apply*)

- Electronically
- Paper

16. Pension or profit-sharing plan

List any ERISA, 401(k), 403(b), or other pension or profit-sharing plans made available by the debtor as an employee benefit within the last 6 years.

NONE

Name of plan \_\_\_\_\_

Employer identification number of the plan \_\_\_\_\_

Plan has been terminated

Name of plan \_\_\_\_\_

Employer identification number of the plan \_\_\_\_\_

Plan has been terminated

17. Closed financial accounts

List all financial accounts or instruments held in the debtor's name or for the debtor's benefit that were closed, sold, moved, or transferred within the last year.

NONE

Financial institution name and address	Account number	Account type	Date account closed, sold, moved, or transferred	Last balance before closing or transfer
--	----------------	--------------	--	---

- Checking
- Savings
- Money market
- Brokerage
- Other:

Financial institution name and address	Account number	Account type	Date account closed, sold, moved, or transferred	Last balance before closing or transfer
--	----------------	--------------	--	---

- Checking
- Savings
- Money market
- Brokerage
- Other:

18. Safe deposit boxes

List any safe deposit box or other depository for securities, cash, or other valuables the debtor now has or did have within the last year.

NONE

Depository institution name and address	Name and address of anyone with access to box or depository	Description of contents
---	---	-------------------------

Debtor still has box or depository

Depository institution name and address	Name and address of anyone with access to box or depository	Description of contents
---	---	-------------------------

Debtor still has box or depository

19. Off-site storage

List any property kept in storage units or warehouses within the last year.

NONE

Facility name and address	Name and address of anyone with access to the storage unit or warehouse	Description of contents
---------------------------	---	-------------------------

Debtor still has storage unit or warehouse

Facility name and address	Name and address of anyone with access to the storage unit or warehouse	Description of contents
---------------------------	---	-------------------------

Debtor still has storage unit or warehouse

20. Property held for another entity

List any property that the debtor holds or controls that is owned by another entity. (*Do not list leased or rented property.*)

NONE

Owner's name and address	Location of property	Description of property	Value
--------------------------	----------------------	-------------------------	-------

21. Environmental proceedings

List any judicial or administrative proceedings, including settlements and orders, under any environmental law to which the debtor has been a party. Report all known proceedings, regardless of when they occurred. Include the case title and the case number, the court or agency, the nature of the case, and the status.

*Environmental law* means any federal, state, or local statute or regulation regulating pollution, contamination, releases of hazardous or toxic substances, wastes or material into the air, land, soil surface water, ground water, or other medium, including, statutes or regulations controlling the cleanup of these substances, wastes, or material.

*Site* means any location, facility, or property as defined under any environmental law, whether you own, operate, or utilize it or used to own, operate, or utilize it, including disposal sites.

*Hazardous material* means anything an environmental law defines as a hazardous waste, hazardous substance, toxic substance, hazardous material, pollutant, or contaminant or similar term.

NONE

Case title and case number	Court or agency name and address	Nature of case	Status
----------------------------	----------------------------------	----------------	--------

- Pending
- On appeal
- Concluded

22. Environmental notices

List every site for which the debtor has received notice by a governmental unit that it may be liable under or in violation of an environmental law. Include the name and address of the governmental unit, the date of the notice, and, if known, the environmental law.

NONE

Site name and address	Name and address of governmental unit	Environmental law	Date of notice
-----------------------	---------------------------------------	-------------------	----------------

23. Hazardous material release

List the name and address of every site for which the debtor has notified a governmental unit of a hazardous material release. Include the name and address of the governmental unit to which the notice was sent, the date of the notice, and, if know, the environment law.

NONE

Site name and address	Name and address of governmental unit	Environmental law	Date of notice
-----------------------	---------------------------------------	-------------------	----------------

24. Other business interests

List any business for which the debtor was an owner, partner, member, or otherwise a person in control within the last 6 years.

NONE

Business name and address	Nature of business	Employer identification number	Dates business existed
---------------------------	--------------------	--------------------------------	------------------------

Business name and address	Nature of business	Employer identification number	Dates business existed
---------------------------	--------------------	--------------------------------	------------------------

Business name and address

Nature of business

Employer identification  
number

Dates business  
existed

25. Books, records, and financial statements

List all accountants and bookkeepers who maintained the debtor's books and records within the last 2 years.

NONE

Name and address

Dates of service

Name and address

Dates of service

26. Audits and financial statements

List all firms or individuals who, within the last 2 years, have audited, compiled, or reviewed the debtor's books of account and records or prepared a financial statement.

NONE

Name and address

Dates of service

Name and address

Dates of service

27. Possession of books and records

List all firms or individuals who are in possession of the debtor's books of account and records. If the records are not available, explain.

NONE

Name and Address	Comments
------------------	----------

Name and Address	Comments
------------------	----------

28. Financial statements

List all financial institutions, creditors, and other parties, including mercantile and trade agencies, to whom a financial statement was issued by the debtor within the last 2 years.

NONE

Name and Address
------------------

29. Inventories

Provide details of the two most recent inventories taken of the debtor's property within the last 2 years.

NONE

Name of inventory supervisor	Name and address of the person who has possession of inventory records	Date of inventory	Dollar amount of inventory (specify cost, market, or other basis)
------------------------------	--	-------------------	---

Name of inventory supervisor	Name and address of the person who has possession of inventory records	Date of inventory	Dollar amount of inventory (specify cost, market, or other basis)
------------------------------	--	-------------------	---

30. Current officers, directors, partners, and shareholders

List the debtor's officers, directors, managing members, general partners, members in control, controlling shareholders, or other people currently in control of the debtor.

NONE

Name	Address	Position and nature of any interest	Percentage of Interest, if any
_____	_____	_____	_____

31. Former officers, directors, partners, and shareholders

List the debtor's officers, directors, managing members, general partners, members, or shareholders who were in control of the debtor within 1 year before the filing of the case but who no longer hold these positions.

NONE

Name	Address	Position and nature of any interest	Period during which position or interest was held
_____	_____	_____	_____

32. Payments, distributions, or withdrawals credited or given to insiders

List all withdrawals or distributions credited or given to an insider, including compensation in any form, draws, bonuses, loans, credits on loans, stock redemptions, options exercised within the last year.

NONE

Name and address of recipient and relationship to debtor	Amount of money or description and value of property	Dates	Reason for providing value
_____	_____	_____	_____



33. Tax consolidation group

If the debtor has been a member of a consolidated group for tax purposes within the last 6 years, list the name and employer identification number of the parent corporation.

NONE

\_\_\_\_\_ Name of parent corporation

\_\_\_\_\_ Employer identification number of the parent corporation

34. Pension funds

If the debtor, as an employer, has been responsible for contributing to a pension fund at any time during the last 6 years, list the name and employer identification number of the fund.

NONE

\_\_\_\_\_ Name of pension fund

\_\_\_\_\_ Employer identification number of the pension fund

## Section 6 Supplement for Chapter 11 Cases

### Part A. Attachment to Voluntary Petition for Non-Individuals (Form 201A)

Complete this part if the debtor is required to file periodic reports (e.g. - Forms 10K and 10Q) with the Securities and Exchange Commission pursuant to Section 13 or 15(d) of the Securities Exchange Act of 1934.

1. Are any of the debtor's securities registered under section 12 of the Securities Exchange Act of 1934?  Yes  No

If so, what is the SEC file Number? \_\_\_\_\_

2. The following financial data is the latest available information and refers to the debtor's condition on (date) \_\_\_\_\_.

a. Total assets: \$ \_\_\_\_\_

b. Total debts (including debts listed in 2.c., below): \$ \_\_\_\_\_

c. Debt securities held by more than 500 holders

Approximate  
number of  
holders:

secured	<input type="checkbox"/>	unsecured	<input type="checkbox"/>	subordinated	<input type="checkbox"/>	\$	_____	_____
secured	<input type="checkbox"/>	unsecured	<input type="checkbox"/>	subordinated	<input type="checkbox"/>	\$	_____	_____
secured	<input type="checkbox"/>	unsecured	<input type="checkbox"/>	subordinated	<input type="checkbox"/>	\$	_____	_____
secured	<input type="checkbox"/>	unsecured	<input type="checkbox"/>	subordinated	<input type="checkbox"/>	\$	_____	_____
secured	<input type="checkbox"/>	unsecured	<input type="checkbox"/>	subordinated	<input type="checkbox"/>	\$	_____	_____

d. Number of shares of preferred stock

e. Number of shares of common stock

\_\_\_\_\_

\_\_\_\_\_

Comments, if any:

3. Brief description of the debtor's business:

4. List the name of any person who directly or indirectly owns, controls, or holds, with power to vote, 5% or more of the debtor's voting securities:

